

## Annual Winthrop PTO Events & Fundraisers

### Early Fall

Kindergarten & New Student  
Welcome  
Parent Open House

### Fall

4<sup>th</sup> - 5<sup>th</sup> Grade Fall Celebration  
Spirit Wear  
Square One Art  
Turkey Trot Run-a-Thon \*

### Winter

Giving Tree  
Holiday Bazaar  
K-1<sup>st</sup> Grade Dance  
Valentines for Veterans

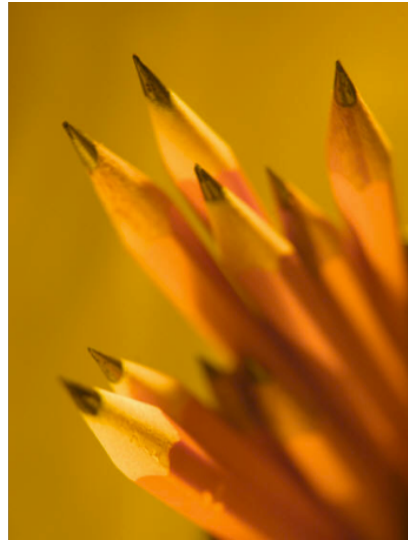
### Early Spring

Scholastic Book Fair  
2<sup>nd</sup> - 3<sup>rd</sup> Grade Game Night  
Read-a-Thon \*

### Late Spring/Early Summer

Winthrop Talent Show  
Winthrop Golf Open & Social  
Spirit Day  
Fifth Grade Year-End Activities

\* Indicates our annual fundraisers



2023 - 2024

### MEETING DATES

PTO Meetings are held on the **2<sup>nd</sup> Thursday of each month at 7pm** in the All-Purpose Room and via Zoom. The Zoom link will be available via our newsletter and Facebook page prior to each meeting.

#### Meeting Dates:

September 14<sup>th</sup>  
October 12<sup>th</sup>  
November 2<sup>nd</sup> (*1<sup>st</sup> Thursday*)  
December 14<sup>th</sup>  
January 11<sup>th</sup>  
February 8<sup>th</sup>  
March 14<sup>th</sup>  
April 11<sup>th</sup>  
May 9<sup>th</sup>  
June 6<sup>th</sup> (*1<sup>st</sup> Thursday*)

# WINTHROP PTO



## 2023-2024 Information Guide

*The PTO has mailboxes in the  
Winthrop main office*



Here are just a few reasons to be a part of the PTO for the 2023-2024 school year:

- ⇒ PTO meetings offer parents the opportunity to know what is happening in the school and the wider community.
- ⇒ Participating in PTO shows an interest in your child's education and activities, shows support for teachers and school administration, and helps foster the relationships between personnel and parents.
- ⇒ Our PTO does some amazing things for our kids and their school. It feels great to be a part of that and see the benefits.
- ⇒ It's fun! You can be involved in ways that can fit your abilities and your schedule.

Please consider getting involved in the PTO. Our school thrives because of our volunteers!

If you have a particular area of interest or have any questions, feel free to contact Co-Presidents **Sarah Patuto** or **Tara Pope**:

[WinthropPTO@gmail.com](mailto:WinthropPTO@gmail.com)

**Connect with us!** By providing your contact information, you can:

- ⇒ Receive emails about school happenings
- ⇒ Add your child to the optional school directory (which makes planning play dates much easier!)
- ⇒ Volunteer for events throughout the year, including being a Room Representative for your student's classroom
- ⇒ Subscribe to our newsletter, the Winthrop Express

**You can access the Winthrop PTO Communications Form here:**

<https://tinyurl.com/WinthropPTO23-24>

## Winthrop Tips and Tricks

### Volunteering at school

Every volunteer must be registered and CORI-cleared through *The Bridge: A School/Community Partnership*. You will not be allowed into the school building without clearance and a visitor sticker. Stickers are kept in the main office, and you sign in and out of the building using a QR code on the main door. Register at <http://tinyurl.com/2023-24BridgeRegistration>.

### Room Representatives

Room Representatives coordinate volunteer needs for the classroom including library, parties, and other needs as determined by the teacher. Room Representatives also request a small donation from each family to cover expenses throughout the year (party/craft supplies, teacher gifts, etc.). *Sign up for this role through the Communications Form link!*

### Lunch in the Classroom

Lunch will be held in the classroom on rare occasions when the All Purpose Room is unavailable. Students may still order lunch, but lunches brought from home must be **NUT FREE**.

### Parking, Drop Off, Etc.

- ⇒ Traffic flow on Ashcroft St. is one way from Upham St. to First St. during the school day. Similarly, traffic flow on First St. is one way towards Lebanon St.
- ⇒ When using the "Drop-off Zone," pull as far down as possible, and maintain the flow of traffic. Students should exit through the passenger side and move quickly out of the vehicle. Parents should not exit the vehicle.
- ⇒ Parking is allowed on Ashcroft St. (on the side opposite the school) and First St. (on the same side as the school). Do not park in any No Parking Zones. Melrose Police **DO** ticket!

### Early Release Days

There are early release days on the 1<sup>st</sup> or 2<sup>nd</sup> Wednesday of every month, 12:20 dismissal. Lunch is served on these days. There are programs available through Educations Stations that provide care until the end of the normal school day.

### Winthrop Website & Winthrop Express Newsletter

We have a Winthrop PTO website [winthrop.melrosepto.com](http://winthrop.melrosepto.com). In addition, our bimonthly newsletter, the **Winthrop Express**, is distributed via e-mail. These are the best places for news about PTO events, school happenings, fundraising efforts, and other ways to stay involved in the Winthrop Community. Connect via the Communications Form link!

## PTO Committee Descriptions

### Fundraising

Organizes the fundraising activities for the year. This crucial committee delivers the funds for our PTO activities throughout the school year. Fundraising events include:

- Turkey Trot 
- Read-a-thon
- Winthrop Wednesdays
- Spirit Wear

### Communications

Coordinates communication and promotion of Winthrop community events via our website, newsletter, and social media.

### DEIB

As part of the District-wide *Diversity, Equity, Inclusion and Belonging* team, helps establish and enhance relationships among the Winthrop parent community and promote multicultural literacy.

### Hospitality

Works to ensure that all school-hosted events are properly supplied and that our teachers and personnel are appreciated throughout the year.

### Community Building & Contributions

Works within the larger Melrose Community to support all residents and develop the relationship between the Winthrop community and the rest of the City. Involvement includes:

- Citywide PTO
- Adopt-a-site & Winthrop school grounds beautification
- Giving Tree
- Friends of METCO
- Valentines for Vets

## PTO Committee Descriptions

### Library




Provides an essential function in our school by maintaining our library which runs on an ALL-VOLUNTEER basis for grades K-2. Responsible for shelving, tracking, and ordering books and displays as well as working with teachers to ensure the library is stocked with relevant materials.

### Student Enrichment

Researches and schedules performers and programs and coordinates school scheduling of all enrichment activities. Works with teachers on field trips and curriculum tie-ins. Please see additional handout for more details.


### Student Events

Hosts a variety of social opportunities throughout the year, including:

- Single- or Multi-grade events
- Holiday Bazaar 
- Book Fair 
- Talent Show
- Spirit Day 

### Targeted Funds

Solicits, tracks, and presents grant applications from teachers/administrators. The PTO then votes on projects and provides funds for these “targeted” projects.

 *While all our committees need help with tasks that can be done at your convenience, these committees also need a significant number of volunteers available during school hours.*

## PTO Fundraising Efforts

The Winthrop School PTO is a 501 (c)(3) organization as part of the citywide Melrose PTO Inc. Our PTO raises and spends approximately \$35,000 -\$40,000 every year on enriching our kids' school experience. We fully fund our library, bring in special programs, provide classroom stipends to teachers and specialists and so much more.

We raise these funds through a variety of efforts, a few of which are listed below:

- Annual Turkey Trot and Read-a-thon
- Social events for parents
- Textile Program: The giant white box at the top of the playground? Put your old linens, stuffed animals or other items that are not worthy of passing on into the box. We receive \$100 per ton. (More information to follow in the Winthrop Express Newsletter.)
- Box Tops (via the Box Tops app): Scan your receipts from purchasing participating products, and money comes directly to the Winthrop!
- PTO Donations: Your support is very much appreciated but completely voluntary. We welcome your contributions! <https://tinyurl.com/DonateWinthropPTO>

If you would like to get involved, please consider becoming a Committee Member. Our fundraising and volunteer efforts are crucial to our ability to continue providing our school with the level of support our kids deserve.



Please email any questions to [WinthropPTO@gmail.com](mailto:WinthropPTO@gmail.com)

## 2023 - 2024 PTO Officers

Co-Presidents: Sarah Patuto & Tara Pope

Vice President: Terry Kinsler

Secretary: Sarah Lento

Treasurer: Barb Travers

## 2023 - 2024 Committee & Subcommittee Chairs

Adopt-a-Site: Terry Kinsler

Book Fair: Danielle Martínez & Amy Tierney

Citywide PTO Representative: Lauren Howell

Communications: Brooke Daniels & Annie Lin

Community Building & Contributions: Abby Law

DEIB: Erin Ryan Heyneman & Terry Singh

Fifth Grade Year-End Activities: Alan Leo & Danielle Murray

Fundraising: Keri Cote & Bethany Ellis

Giving Tree: Tara Pope, Gerri Reilly

Holiday Bazaar: Tai Lorizio

Hospitality: Rainelle Comeau & Linda Joyce

Library: Jillian LaRosa & Danielle Martínez

Read-a-Thon: Keri Cote

Social Events (for Parents/Guardians): Lyndsey Wickles

Spirit Day: Jess Henry & Anne Powell

Spirit Wear: Jessica Kuhn

Square One Art: Keri Cote

Student Enrichment: Mary Caddle & Jenna Gravel

Student Events: Lauren Howell & Denise Mitchell

Talent Show: Mark Morgan

Targeted Funds: Janis Arnold & Daniela Szymczak

Turkey Trot: Amanda Cormier, Sarah Lento, & Prescott White

Winthrop Directory: Terry Kinsler & Annie Lin

Winthrop Open: Prescott White & Lyndsey Wickles

Winthrop Wednesdays: Jeralyn O'Leary