

**Annual Winthrop PTO  
Events & Fundraisers**

**September**

Parent Open House  
Kindergarten & New Student  
Welcome Party

**October**

Scholastic Book Fair  
4<sup>th</sup> - 5<sup>th</sup> Grade Halloween Party

**November**

Bake Sale  
Square One Art  
Turkey Trot Run-a-Thon \*

**December**

Holiday Giving Tree  
Holiday Bazaar

**January**

K-1<sup>st</sup> Grade Dance

**February**

Valentines for Veterans

**March**

Read-a-Thon \*  
2<sup>nd</sup> - 3<sup>rd</sup> Grade Game Night

**April**

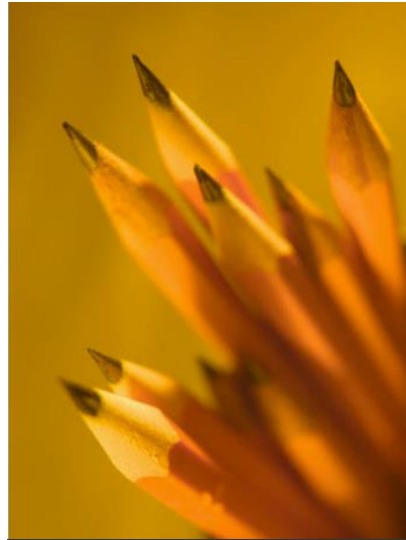
Winthrop Talent Show

**May**

Spring Concert  
Winthrop Golf Open & Social

**June**

Winthrop Spirit Day  
Annual Book Swap  
5<sup>th</sup> Grade Moving-On Ceremony



**2020 - 2021  
MEETING DATES**

PTO Meetings are held on the 2<sup>nd</sup> Thursday of each month at 7pm via Zoom. A link will be available via our web site and Facebook page prior to each meeting.

**Meeting Dates:**

October 8<sup>th</sup>, 2020  
November 12<sup>th</sup>, 2020  
December 10<sup>th</sup>, 2020  
January 14<sup>th</sup>, 2021  
February 11<sup>th</sup>, 2021  
March 11<sup>th</sup>, 2021  
April 8<sup>th</sup>, 2021  
May 13<sup>th</sup>, 2021  
June 10<sup>th</sup>, 2021

\* Indicates our annual fundraisers

**WINTHROP  
PTO**



**2020-2021  
Information Guide**

*The PTO has mailboxes in the Winthrop main office*



Here are just a few reasons to be a part of the PTO for the 2020-2021 school year:

- PTO meetings offer parents the opportunity to know what is happening in the school and the wider community.
- Participating in PTO shows an interest in your child's education and activities, shows support for teachers and school administration, and helps foster the relationships between personnel and parents.
- Our PTO does some amazing things for our kids and their school. It feels great to be a part of that and see the benefits.
- It's fun! You can be involved in ways that can fit your abilities and your schedule.

Stop by the PTO table at the Open House for more information on committees and volunteer opportunities. Please consider getting involved in the PTO. Our school thrives because of our volunteers!

If you have a particular area of interest or have any questions, feel free to contact **Amanda Frederick** or **Jeralyn O'Leary**.

## Winthrop Tips and Tricks

*Friendly advice for navigating the Winthrop School!*

### Volunteering at school

Every volunteer must be registered and cleared through *The Bridge: A School/Community Partnership EVERY YEAR*. You will not be allowed into the school building without clearance and a name badge. Badges are kept in the main office, where you sign in and out of the building.

### Room Parents

Room parents coordinate volunteer needs for the classroom including library, parties, field trips other needs as determined by the teacher. Room parents also request a small donation from each family to cover expenses throughout the year (party/craft supplies, teacher gifts, etc.)

### Lunch in the Classroom

Lunch will be held in the classroom on rare occasions when the All Purpose Room is unavailable. Students may still order lunch, but lunches brought from home must be **NUT FREE**.

### Parking, Drop Off, Etc.

- Traffic flow on Ashcroft St. is one way from Upham St. to First St. during the school day. Similarly, traffic flow on First St. is one way towards Lebanon St.
- When using the "Drop-off Zone", pull as far down as possible, and maintain the flow of traffic. Students should exit through the passenger side and move quickly out of the vehicle.
- Parking is allowed on Ashcroft St. (on the side opposite the school) and First St. (on the same side as the school). Please be aware of the orange safety cones on First St. They are there to ensure the bus has enough space to access the "Drop-off Zone".
- Do not park across from driveways where posted or in other No Parking Zones. Melrose Police **DO** ticket!

### Half Days

There are early release days on the 1<sup>st</sup> or 2<sup>nd</sup> Wednesday of every month. There are programs available through Educations Stations that provide care until the end of the normal school day.

### Winthrop Website and E-Newsletter

We have incorporated our newsletter into the Winthrop PTO website **winthrop.melrosepto.com**. Please check it out! It includes news about PTO events, school happenings, fundraising efforts, and other ways to stay involved in the Winthrop Community. In addition, monthly email updates will be sent out to all families in the Winthrop Class & Parent Directory (2020 - 2021 version coming soon!).

## PTO Committee Descriptions

### **Adopt-a-Site**

Maintains grounds plantings and the appearance of our school's public entrances.

### **Creative Arts & Sciences**

Researches and schedules performers and programs and coordinates school scheduling of all enrichment activities. Works with teachers on field trips and curriculum tie-ins. Please see additional handout for more details.

### **Events**

Hosts a variety of social opportunities throughout the year, including:

- Kindergarten & New Student Welcome Party
- K-1 Dance; 2-3 Game Night; 4-5 Halloween Party
- Winthrop Wednesday activities for our early release days
- Ice Cream Social

### **Fifth Grade Activities**

Organizes a series of fun events, including the Moving On Ceremony, to celebrate our fifth graders as they wrap up their last year of elementary school.

### **Fundraising/Ways and Means**

Organizes the fundraising activities for the year. This crucial committee delivers the funds for our PTO activities throughout the school year.

### **Holiday Bazaar** ✨

Organizes a day-long shopping event for the kids. Purchases stock, organizes shopping tables, coordinates volunteers and, of course, helps the kids buy the perfect holiday gifts for their families. An incredibly fun day that the kids always enjoy!

## PTO Committee Descriptions

### **Hospitality**

Works to ensure that all school-hosted events are properly furnished and that our teachers and personnel are appreciated throughout the year.

### **Library** ✨

Provides an essential function in our school by maintaining our library which runs on an ALL-VOLUNTEER basis for grades K-2. Responsible for shelving, tracking, and ordering books and displays as well as working with teachers to ensure the library is stocked with relevant materials.

### **Memorial Day Parade**

Coordinates the Winthrop School participation in the Melrose Memorial Day Parade. Past activities include Veteran presentations and service projects.

### **Publicity**

Writes press releases, coordinates photography, and helps promote the Winthrop community.

### **School Spirit Day** ✨

Organizes Field Day at the close of the school year. A fun day of activities for the kids, culminating in the annual Faculty versus Fifth Graders kick ball game!

### **Targeted Funds**

Solicits, tracks, and presents grant applications from teachers/administrators. The PTO then votes on projects and provides funds for these "targeted" projects.

- ✨ While all our committees need help with tasks that can be done at your convenience, these committees also need a significant number of volunteers during school hours.

## **PTO Fundraising Efforts**

The Winthrop School PTO is a 501 (c)(3) organization as part of the citywide Melrose PTO Inc. Our PTO raises and spends approximately \$35,000 - \$40,000 every year on enriching our kids' school experience. We fully fund our library, bring in special programs, provide classroom stipends to teachers and specialists and so much more.

We raise these funds through a variety of efforts, a few of which are listed below:

- Annual Turkey Trot and Read-a-thon
- Social events for parents
- Rewards: Stop & Shop rewards (link our school to your card!), Box Tops for Education and other programs
- Textile Program: The giant white box at the top of the playground? Put your old linens, stuffed animals or other items that are not worthy of passing on into the box. We receive \$100 per ton. (More information to follow in the Winthrop Express Newsletter.)
- PTO Donations: Families will receive a donation request this month with suggested donations. Your support is very much appreciated but completely voluntary.

If you would like to get involved, please consider becoming a Committee Member. Our fundraising and volunteer efforts are crucial to our ability to continue providing our school with the level of support our kids deserve.

Please email any questions to:

- Amanda Frederick – [afrederick74@gmail.com](mailto:afrederick74@gmail.com)
- Jeralyn O'Leary – [jeralyn.oleary@gmail.com](mailto:jeralyn.oleary@gmail.com)

## **2020 - 2021 PTO Officers**

Co-Presidents: Amanda Frederick & Jeralyn O'Leary

Vice President: Cristin Rappa

Treasurer: Mary Caddle      Secretary: Jenn Griffith Richter

## **2020 - 2021 Committee Chairs**

Adopt-a-site: Mark Morgan

Creative Arts & Sciences: Bonnie Clapp, Mary Caddle, Emily Minton

Events: Cal Finnochiaro

Fifth Grade Activities: Lauren Fitzpatrick

Fundraising: Keri Cote & Erin Dailey

Holiday Bazaar: Tai Lorizio

Hospitality: Stephanie Nelson

Library: Amanda Cormier, Anne Powell, Lauren Fitzpatrick

Memorial Day Parade: TBD

Publicity: Gretchen Kruger & Annie Lin

School Spirit Day: Anne Powell

Target Funds: Janis Arnold